

8 Nov 2016

# SLCSA Trail Policy

SLCSA Trail Committee has the critical task of maintaining and fine tuning our Trail System of over 700 miles. Our Trail System is our pride and structure.

## **Role of Local Trail Coordinator** as appointed by Local Club / Area

- a. All trail issues should be brought forth immediately, with Work Plan. Don't wait until meeting
  - b. Ensure that GPS Submissions are current per Parks Guidelines. Club Trails require GPS Data into NYSDEC.
  - c. Keep local area mapping current with Parks and SLCSA Maps focusing on Junction and Trail Locations
  - d. Provide input for Destination Signage Order at select Junctions.
  - e. Review and provide input on Trail Narratives and Three year plans
  - f. Review and provide input on Trail Inventory
  - g. Review and provide input on Local VSA's
  - h. Assist in Safing off closed trails
  - i. Perform STEP Inspections for compliance, assist in making corrections as required
  - j. Assist Groomer Operators in correcting unsafe conditions
  - k. Maintain Labor and Equipment Rosters
  - l. Assist in organizing Large Work Parties.
  - m. Ensure all resources expended are detailed on Work Sheet and given to Grant Input Personnel asap. (60 Day Window)
2. **Role of Trail Committee Member** as appointed by SLCSA (4 members)
- a. Assist LTCs with Work Plan Submissions
  - b. Get in front of Parks GPS Requirements and assist LTCs in GPS Data Submission
  - c. Perform random Verifications of Parks and SLCSA Maps with what really exists
  - d. Design and Facilitate Destination Signage at Select Junctions. Destination, direction, distance, and services.
  - e. Compile, review and present all Trail Narratives and Three year plans for annual submission
  - f. Compile, review, and present all new trails for proposed funding with complete data per Parks requirements
  - g. Compile, review, and present all Trail Inventories for submission

- h. Compile, review and present SLCSA VSA Comments
- i. Inspect that Closed Trails are marked appropriately, photo for record
- j. Perform STEP Inspections and assist in Local Training of Signing Crews and Operators
- k. Configure Rapid Response Teams that can respond appropriately to poor conditions. Train members to safety and appropriate remedies.
- l. Deploy response teams to reported poor condition areas for shut down or corrective measures
- m. Compile, review, and present Labor Rosters to include applicable training requirements
- n. Plan, manage, and Facilitate large work project endeavors throughout the SLCSA Arena
- o. Present Trail Reports to Website and Board as asked.
- p. Ensure all resources expended are detailed to Grant Input Personnel

3. **Role of Trail Committee Chair** appointed at SLCSA

- a. Submit Work Plans to E Board and to NYSDEC for approval if required
- b. Ensure all GPS Requirements are met
- c. Perform random Verifications of Parks and SLCSA Maps with what really exists
- d. Work with LTCs to determine Select Destination Junctions.
- e. Present all Trail Narratives and Three year plans for annual submission
- f. Present all new trails for proposed funding with complete data per Parks requirements
- g. Present all Trail Inventories for submission
- h. Present SLCSA VSA Comments
- i. Maintain Photo records that Closed Trails are marked appropriately.
- j. Perform STEP Inspections and assist in Local Training of Signing Crews and Operators
- k. Ensure that Rapid Response Teams can respond appropriately to poor conditions. Train members to safety and appropriate remedies. Verify needed resources.
- l. Ensure that Rapid response teams deploy to reported poor condition areas for shut down or corrective measures
- m. Maintain Labor Roster and contact lists to include applicable training requirements and status
- n. Plan, manage, and Facilitate large work project endeavors throughout the SLCSA Arena
- o. Present Trail Reports to Website and Board as asked.
- p. Attend and provide input as required at Logging Meetings and UMP / RMP Discussions
- q. Ensure all resources expended are detailed to Grant Input Personnel
- r. Coordinate Off season inspections, inventories, brushing and mowing
- s. Build the Team, we have over 700 miles to maintain electronic report on monthly activities to the Board and speaks to concerns
- t. Arrange for continuous training and documentation
- u. Report on compliance spot checks in a positive, making a difference, fashion
- v. Provide VSA Input

- w. Delegates reports, visits, training, studies, and presentations evenly throughout committee members. Instills a whole team effort
4. **Role of SLCSA Board**
- a. Appoint Committee Members and Committee Chair. Local Clubs appoint their LTC via Club LOI.
  - b. Provide guidance, training, resources, and appreciation to all involved in this large undertaking.
  - c. Instill a Highly Positive Working relationship amongst all parties

Approved,

SLCSA Board

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